

Privacy Notice: University of the Highlands and Islands Employer Mentoring Programme Feedback

The Data Controller of the information being collected is:

University of the Highlands and Islands (UHI) Executive Office
12B Ness Walk, Inverness, IV3 5SQ
Telephone: 01463 279000

For any queries or concerns about how your personal data is being processed you can contact:

- Data Protection Officer at UHI: dataprotectionofficer@uhi.ac.uk
- Audrey Decou, Curriculum Development Employer Engagement Officer: audrey.decou@uhi.ac.uk

This privacy statement relates to the following process:

University of the Highlands and Islands Employer Mentoring Programme Feedback

Your information will be used for the following purposes:

The University of the Highlands and Islands is asking the participants on the Employer Mentoring Programme for their feedback. The data will inform future student programmes and ensure refinement and development of high-quality opportunities for learning and employer exposure.

Our legal reasons for using the data are:

- You have given consent for the use by willingly providing answers and completing the survey
- Use is necessary for the purposes of legitimate interests pursued by us or by a third party (in respect of us contacting you with this survey and analysing the results)

The processing is undertaken under the legitimate interest of the University of the Highlands and Islands. The legitimate interest(s) of the controller or third party is:

The data will inform future student programmes and ensure refinement and development of high-quality opportunities for learning and employer exposure.

Sharing of data:

Please note that no personal data or specifics relating to any individual or organisation will be shared out with the university.

Your data will be retained for the following length of time:

The data will be retained for up to four years, but there is no set retention period.

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data

The following rights apply only in certain circumstances:

- The right to withdraw consent at any time if consent is our lawful basis for processing your data
- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability You also have the right to lodge a complaint with the Information Commissioner's Office about our handling of your data.